

**POLICE DEPARTMENT  
PARADE PERMIT**

This is to certify that an application by \_\_\_\_\_,  
*Sponsoring Organization*  
for a Parade Permit for \_\_\_\_\_  
*Name of Event*  
has been approved.

The Parade permit is based on the following terms:

Date of Parade \_\_\_\_\_

Time of Parade          Begin \_\_\_\_\_          End \_\_\_\_\_

Route of Parade (Attach Map) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Police Personnel Needed? \_\_\_\_\_ If yes, estimated number \_\_\_\_\_

Animals involved? \_\_\_\_\_ Yes          \_\_\_\_\_ No

Clean-up provisions made? \_\_\_\_\_ Yes          \_\_\_\_\_ No

Estimated number of participants \_\_\_\_\_

Estimated number of spectators \_\_\_\_\_

We agree to meet the following guidelines and assurances established by the City for approval of Parade permits.

1. A small (8 ½" x 11") map must be provided showing location of street closing and placement of barricades. **Applicant must contact the Traffic Control Division (405)329-0528 to arrange pick up or delivery of barricades.**
2. Applicant must provide litter and trash pickup following the event, both within and without the closed area, if debris is scattered as a result of the event.
3. The proposed parade shall not interfere with any other scheduled event or pose any public safety threat.

Application for Parade Permit  
Page 2

4. No street shall be blocked past the time designated on the permit.
5. No alcoholic beverages will be sold in the public right-of-way (beer, wine, liquor, etc.)
6. Applicants will be responsible to the City to assure each of the guidelines are met.
7. The applicant may be required to provide the City evidence of an insurance policy taken out by the applicant which would indemnify the City against all damages or liability claims arising from the event.
8. The applicant shall be required to reimburse the City of Norman for an extraordinary costs incurred by the City such as overtime pay for personnel, special cleanup, hiring off-duty personnel, etc.
9. Application for Parade Permits must be submitted at least two (2) weeks prior to the proposed event.

Any violation or variation from the above terms may result in the revocation of this permit.

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Applicant Signature	Address	Telephone
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Applicant Email Address

_____	Date _____
Issuing Authority, Norman Police Department	
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FEE FOR APPLICATION IS \$25.00	PAID _____ RECEIPT# _____
DATE _____	Cash    CC    Check # _____    Clerk _____

**PROVIDE APPLICANT WITH A COPY OF THIS PERMIT**

cy:    Patrol Briefing Desk                      EMSStat  
         Communications Division              Traffic Dept.  
         Fire Department